



St. Peter's Engineering College

(UGC Autonomous)

Maisammaguda Village, Dhulapally, Opp. to Forest Academy, Hyderabad

Internal Quality Assurance Cell (IQAC) Date: 04/06/2021

CIRCULAR

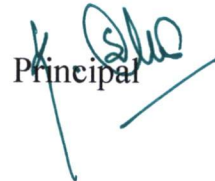
All the IQAC members are requested to attend the quarterly meeting to be held on 11-06-2021. @3:00pm in the board Room of the college

Agenda:

1. Confirmation of Minutes of Meeting held on 9/3/21.
2. Review of workshop, seminar guest lecture conducted by the departments.
3. Review of Publications during this semester.
4. Review on fortnight attendance
5. Review on course file status
6. Review on Academic Audit
7. Research proposals
8. Any other item with the permission of the chair


04/06/2021

Dean IQAC


Principal



St. Peter's Engineering College

(UGC Autonomous)

Maisammaguda Village, Dhulapally, Opp.to Forest Academy, Hyderabad

Internal Quality Assurance Cell (IQAC) Date: 11/06/2021

Minutes of Meeting of held on 11-06-2021

Attendees:

Sl.No	NAME	DESIGNATION	P/A
1	Dr.M.DILIP KUMAR	Professor-EEE & COE	Present
2	Dr.DIANA MOSES	HODCSE	Present
3	Dr.P.V.LAKSHMI	Head Academics	Present
4	Dr. JAYA KRISHNA	HOD EEE	Present
5	Dr.M.HARINATH REDDY	HOD ME	Present
6	Dr.RADHIKA	HOD CE	Present
7	Dr.I.SHARATH CHANDRA	HOD ECE	Present
8	Dr. M. SARITHA	HOD S&H	Present
9	A.RAESH KUMAR	TPO/Assistant professor CSE	Present

Agenda:

1. Confirmation of Minutes of Meeting held on 9/3/21.
2. Review of workshop, seminar guest lecture conducted by the departments.
3. Review of Publications during this semester.
4. Review on fortnight attendance
5. Review on course file status
6. Review on Academic Audit
7. Research proposals
8. Any other item with the permission of the chair


Principal welcomed the members of IQAC for the quarterly meeting held on 09-03-2021.

Principal initiated the discussion on agenda items

1. The minutes of the last meeting was approved by the members
2. Total number of seminars, workshops and guest lectures conducted by all the departments are collected and Principal suggested to EEE and IT Departments to conduct more events in this semester
3. Publications details submitted by all the departments and Principal suggested to ECE and Mechanical Department to improve more number of quality Journals.

4. Principal discussed about Fortnight attendance and syllabus reports submitted by all departments
5. Discussion about the Course file status Attendance registers verified by IQAC and found some of the registers not completed and given the comments to the respective HoDs.
6. Principal asked the Head IQAC to prepare an action plan to conduct Internal academic audit of all the departments from 15/6/21 to 25/6/21.
7. Principal suggested to complete all academic documents related to this semester.
8. It was resolved to encourage the faculty members to publish their research papers in Scopus and SCI indexed Journals, to file the patents and to increase the number of sponsored projects by submitting proposals to various funding agencies (UGC, MHRD, AICTE and DST) for acquiring funds

Principal thanked all the members for their active participation in discussion agenda items.


15/06/2021
Dean IQAC


Principal



St. Peter's Engineering College

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Maisammaguda Village, Dhulapally, Opp.to Forest Academy, Hyderabad

Internal Quality Assurance Cell (IQAC) Date:02-03-2021


CIRCULAR

All the IQAC members are requested to attend the quarterly meeting to be held on 09-03-2021. @3:00pm in the board Room of the college

Agenda:

1. Action taken reports on minutes of the meeting held on 10-12-2020.
2. The guidelines for setting up targets for attainment of program Outcomes, Course Outcomes and program Educational Outcomes
3. Plan of action for next Academic Year (2020-21)
4. Preparation for NBA works for the departments ECE and CE.
5. Discussion on AQAR (2019-20) to be submitted to NAAC
6. Any other item with the permission of the chair


02/03/2021
Dean IQAC


Principal



St. Peter's Engineering College

(UGC Autonomous)

Maisammaguda Village, Dhulapally, Opp. to Forest Academy, Hyderabad

Internal Quality Assurance Cell (IQAC) Date: 9/03/2021

Minutes of Meeting held on 09-03-2021

Attendees:

Special Invitees:

Sl.No	NAME	DESIGNATION	P/A
1	Dr.B.BRAHMAIAH	Professor-EEE & Dean COE	Present
2	Dr.DIANA MOSES	HODCSE & Dean Academics	Present
3	Dr.P.V.LAKSHMI	HOD ECE	Present
4	Dr. JAYA KRISHNA	HOD EEE	Present
5	Dr.VIJAY KUMAR	HOD ME	Present
6	Dr.RADHIKA	HOD CE	Present
7	Dr. M. Saritha	HOD S&H	Present
8	A.RAESH KUMAR	TPO/Assistant professor CSE	Present

Agenda:


1. Action taken reports on minutes of the meeting held on 10-12-2020.
2. The guidelines for setting up targets for attainment of program Outcomes, Course Outcomes and program Educational Outcomes
3. Plan of action for next Academic Year (2020-21)
4. Preparation for NBA works for the departments ECE and CE.
5. Discussion on AQAR (2019-20) to be submitted to NAAC
6. Any other item with the permission of the chair

Principal welcomed the members of IQAC for the quarterly meeting held on 09-03-2021.
Principal initiated the discussion on agenda items

1. The minutes of the last meeting was approved by the members

2. Principal asked heads of all the departments to map/evaluate the Course Outcomes & program Outcomes to the attainment level in each subject. And asked the head IQAC to set the guidelines for setting Course Outcomes (CO) and program outcomes (PO).
3. Principal informed heads of all the departments to conduct some FDPs to all the faculty members in the semester break and also plan for Recruitment of the faculty in order to maintain better Faculty-Student Ratio 1:15. Principal suggested to create the Course file for the next semester
4. The heads of civil and ECE departments were asked about the status of NBA work, they have given the status of their departments by criteria wise.
5. Principal asked about the status of AQAR (2019-2020) the head IQAC said that 60% of the work is completed.
6. Principal discussed about Fortnight attendance and syllabus reports submitted by all departments.
7. All Department HODs proposed Academic activities such as workshops, summer internships for students, Faculty development Programs, for the year 2021-22. All these proposals were recommended by IQAC and forwarded to the principal

Principal thanked all the members for their active participation in discussion agenda items.


14/03/2021
Dean IQAC


Principal



St. Peter's Engineering College

(UGC Autonomous)

Maisammaguda Village, Dhulapally, Opp. to Forest Academy, Hyderabad


Internal Quality Assurance Cell (IQAC) 03-12-2020

CIRCULAR

All the IQAC members are requested to attend the quarterly meeting to be held on 10-12-2020. Mode of meeting : Virtual mode through Zoom
Time : 10:00 AM

Agenda:

1. Confirmation of Minutes of Meeting held on 10/8/20.
2. Review on fortnight attendance
3. Review on course completion status
4. Review on faculty ratification
5. Review on Academic Audit
6. Any other item with the permission of the chair


03/12/2020
Dean IQAC


Principal



St. Peter's Engineering College

(UGC Autonomous)

Maisammaguda Village, Dhulapally, Opp. to Forest Academy, Hyderabad

Minutes of Meeting held on 10-12-2020

Attendees:

Special Invitees:

S.No	Name of Faculty	Designation	P/A
1	Dr.B.BRAHMAIAH	Professor-EEE & Dean COE	Present
2	Dr.DIANA MOSES	HODCSE & Dean Academics	Present
3	Dr.P.V.LAKSHMI	HOD ECE	Present
4	Dr. JAYA KRISHNA	HOD EEE	Present
5	Dr.VIJAY KUMAR	HOD ME	Present
6	Dr.RADHIKA	HOD CE	Present
7	Dr. M. Saritha	HOD S&H	Present
8	A.RAESH KUMAR	TPO/Assistant professor CSE	Present

Agenda:

1. Confirmation of Minutes of Meeting held on 10/8/20.
2. Review on fortnight attendance
3. Review on course completion status
4. Review on faculty ratification
5. Review on Academic Audit
6. Any other item with the permission of the chair

Principal welcomed the members of IQAC for the quarterly meeting held on 10-12- 2020.
Principal initiated the discussion on agenda items

1. The minutes of the last meeting was approved by the members
2. Principal discussed about Fortnight attendance reports submitted by all departments and asked the heads of all the departments to motivate the students to maintain more than 90% attendance.
3. Syllabus coverage by all the departments was discussed and IQAC noted remarks from faculty taken extra classes for completing the syllabus.
4. Principal asked the Head IQAC to prepare an action plan to conduct Internal academic audit of all the departments from 15/12/20 to 20/12/20.

5. Faculty ratification details submitted by some of the Departments and remaining are requested to submit within 15 days.
6. Principal asked about the status of AQAR, NBA and recent NIRF ranking .
7. To improve NIRF ranking, all the departments need to improve in R & D, paper publications and discussed for further improvement.

Principal thanked all the members for their active participation in discussion agenda items.


16/12/2020
Dean IQAC


Principal

St. Peter's Engineering College
(UGC AUTONOMOUS)
Internal Quality Assurance Cell

MINUTES OF MEETING

Date: 07-07-2020

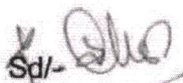
All the special invitee members of IQAC of the college are hereby informed to attend for a meeting on 07-07-2020 @ 11.30AM in the Board room of the college.

1. Preparation documentation for NBA related work for the Dept of ECE and CE department. Submission of Pre qualifier in respect of said departments.
2. Quality parameters to be introduced during the academic year 2020-21.
3. Review on the suggestion/comments made by NAAC Bangalore on the AQAR 2018-19.
4. Preparation of AQAR report for 2019-20.
5. Any other points at the permission of chair.

Special Invitees:

S.No	Name of Faculty	Designation	Roles
1	Dr. B. Brahmaiah	Professor-EEE & Dean COE	Advisory Member
2	Dr.M.Sarada Vara Lakshmi	HOD/CSE & Dean Academic	Advisory Member
3	Dr. P.V.Lakshmi	HOD/ECE	Advisory Member
4	Dr. Jaya Krishna	HOD/EEE	Advisory Member
5	Dr.Vijay Kumar	HOD/ME	Advisory Member
6	Dr. Radhika	HOD/CE	Advisory Member
7	Dr.Saritha	HOD/S&H	Advisory Member
8.	A.Rajesh Kumar	TPO/Asst. Professor/CSE	Advisory Member

Sd/
Dean-IQAC

Sd/- 
Principal

The following members were present for the meeting.

S.No	Name of Faculty	Designation	Roles	
1	Dr. B. Brahmaiah	Professor-EEE & Dean COE	Advisory Member	B. Brahmaiah
2	Dr.M.Sarada Vara Lakshmi	HOD/CSE & Dean Academic	Advisory Member	
3	Dr. P. Lakshmi <i>Dev</i>	HOD/ECE	Advisory Member	10/18/2020
4	Dr. Jaya Krishna. G.	HOD/EEE	Advisory Member	10/18/2020
5	Dr. Vijay Kumar	HOD/ME	Advisory Member	
6	Dr. Radhika	HOD/CE	Advisory Member	K.T. 10/18/2020
7	Dr. Saritha	HOD/S&H	Advisory Member	M.S. 10/18/2020
8	Dr. Shaheen	Professor/CSE	Additional co-ordinator	
8.	A.Rajesh Kumar	TPO/Asst. Professor/CSE	Advisory Member	
9.	N.Ravi Sudhakar	PRO	Advisory Member	N. Ravi Sudhakar

P. O. K.

St. Peter's Engineering College
(UGC AUTONOMOUS)
Internal Quality Assurance Cell

MINUTES OF MEETING

Date:10-8-2020

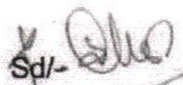
All the special invitee members of IQAC of the college are hereby informed to attend for a meeting on 10-8-2020 @ 11.30AM in the Board room of the college.

1. Preparation documentation for NBA related work for the Dept of ECE and CE department. Submission of Pre qualifier in respect of said departments.
2. Discussion on the review meeting of ECE department held on 06-8-2020 through Zoom meeting.
3. Review on the suggestion/comments made by NAAC Bangalore on the AQAR 201918-19.
4. Preparation of AQAR report for 2019-20.
5. Quality parameters to be introduced during the academic year 2020-21.
6. Any other points at the permission of chair.

Special Invitees:

S.No	Name of Faculty	Designation	Roles
1	Dr. B. Brahmaiah	Professor-EEE & Dean COE	Advisory Member
2	Dr.M.Sarada Vara Lakshmi	HOD/CSE & Dean Academic	Advisory Member
3	Dr. P.V.Lakshmi	HOD/ECE	Advisory Member
4	Dr. Jaya Krishna	HOD/EEE	Advisory Member
5	Dr.Vijay Kumar	HOD/ME	Advisory Member
6	Dr. Radhika	HOD/CE	Advisory Member
7	Dr.Saritha	HOD/S&H	Advisory Member
8.	A.Rajesh Kumar	TPO/Asst. Professor/CSE	Advisory Member

Sd/
Dean-IQAC

Sd/- 
Principal

The following members were present for the meeting.

10.8.2020.

S.No	Name of Faculty	Designation	Roles	
1	Dr. B. Brahmaiah	Professor-EEE & Dean COE	Advisory Member	B. Brahmaiah
2	Dr.M.Sarada Vara Lakshmi	HOD/CSE & Dean Academic	Advisory Member	
3	Dr. P. Lakshmi <i>Dev</i>	HOD/ECE	Advisory Member	<i>10/8/2020</i>
4	Dr. Jaya Krishna. G.	HOD/EEE	Advisory Member	<i>10/8/2020</i>
5	Dr. Vijay Kumar	HOD/ME	Advisory Member	<i>10/8/2020</i>
6	Dr. Radhika	HOD/CE	Advisory Member	<i>10/8/2020</i>
7	Dr.Saritha	HOD/S&H	Advisory Member	<i>10/8/2020</i>
8	Dr. Shaheen	Professor/CSE	Additional co-ordinator	
8.	A.Rajesh Kumar	TPO/Asst. Professor/CSE	Advisory Member	
9.	N.Ravi Sudhakar	PRO	Advisory Member	N. Ravi Sudhakar

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