



St. Peter's Engineering College

(UGC Autonomous)

Maisammaguda Village, Dhulapally, Opp. to Forest Academy, Hyderabad

Internal Quality Assurance Cell (IQAC)

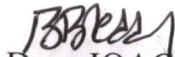
Date: 2/9/2022


CIRCULAR

All the IQAC members are requested to attend the quarterly meeting to be held on 9/9/2022. @3:00pm in the board Room of the college

Agenda:

1. Confirmation of Minutes of Meeting held on 13/6/22.
2. Review on fortnight attendance and syllabus coverage
3. Discussion about the status of Course file
4. Research proposals
5. Review on NBA files of EEE and CSE departments
6. Any other item with the permission of the chair


Dean IQAC


Principal



St. Peter's Engineering College

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Maisammaguda Village, Dhulapally, Opp. to Forest Academy, Hyderabad

Minutes of Meeting of IQAC Committee

Attendees:

Sl.No	NAME	DESIGNATION	P/A
1	Dr. K.Sree Latha	Principal, St.Peter's Engineering College.	Present
2	Dr Abdul Raheem Bhasheer mahmad	Asso Professor, CSE	Present
3	Dr.K.Narendra	Asst. Professor, ECE	Present
4	Mrs.D.Divya	Asst Professor, EEE	Present
5	Mr. K Chennaiah	Asst. Professor, IT	Absent
6	Mr.B.C.Raghu Kumar Reddy	Asst. Professor, Mech	Present
7	Mr.G.Ravi kumar	Asst. Professor, civil	Present
8	Mrs P.Rameshwari	Asst Professor, H&S	Present
9	Ravi Sudhakar	PRO, St. Peter's Engineering College	Present
10	S.Harshitha	IIIEEE	Present
11	NAVNEETH SHARMA	III ECE-C section	Present
12	Mr. T.V. Reddy	Secretary, Santha education Society	Present
13	Tharun Teja	Student Coordinator	Present
14	Mr.Prabhakar Reddy	Administrative Officer	Absent
15	Mr. Rama Krishna Reddy	Director Unicorn Industries Ltd.	Absent
16	Dr. P. Manikandan	Director, Department of Information Technology, MRCEW, Hyderabad	Absent
17	Dr.B.Bhaskar Reddy	Professor, ECE	Present

Special Invitees:

Sl.No	NAME	DESIGNATION	P/A
1	Dr.Amjan Shaik	HOD CSE	Present
2	Dr.M.Dilip Kumar	HOD EEE	Present
3	Dr.K.Prassana Kumar	HOD ECE	Present
4	Dr. C. Venkata Siva Rama Prasad	HOD CE & COE	Present
5	Mrs K.Madhavi	HOD IT	Present
6	Dr.M.Harinatha Reddy	HOD ME	Present
7	Sri.K.Sri Rama Murthy	HOD CSM	Present
8	Dr. M. Saritha	HOD S&H	Present
9	Dr. Anjaiah Adepu	Head R&D	Present
10	Dr.Lakshmi Devi	Head-Academics	Present



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Agenda:

1. Confirmation of Minutes of Meeting held on 13/6/22.
2. Review on fortnight attendance and syllabus coverage
3. Discussion about the status of Course file
4. Research proposals
5. Review on NBA files of EEE and CSE departments
6. Any other item with the permission of the chair

Principal welcomed the members of IQAC for the quarterly meeting held on 09-09-2022.
Principal initiated the discussion on agenda items

1. The minutes of the last meeting was approved by the members.
2. It was discussed syllabus coverage by all the departments. IQAC noted remarks from faculty taken extra classes for completing the syllabus.
3. Principal discussed about 1st year course file and mentor file. Madam said that all faculties handling theory subject should contribute to complete one course file and concentrate more on quality lecture delivery.
4. Discussion about the status of Course file verification: it has found all the course files maintained well and few of the course file missing some documents and IQAC given a list to the department head to complete it by within 10 days.
5. Discussion held on publication and Principal suggested to go for quality publications and to increase the number of publications in CSE and AIML department.
6. It was resolved to encourage the faculty members to publish their research papers in Scopus and SCI indexed Journals, to file the patents and to increase the number of sponsored projects by submitting proposals to various funding agencies (UGC, MHRD, AICTE and DST) for acquiring funds
7. The heads of EEE and CSE departments were asked about the status of NBA work, they have given the status of their departments by criteria wise.

Principal thanked all the members for their active participation in discussion agenda items.


Dean IQAC


Principal



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Internal Quality Assurance Cell (IQAC) Date: 06/6/2022

CIRCULAR

All the IQAC members are requested to attend the quarterly meeting to be held on 13/6/2022. @3:00pm in the board Room of the college

Agenda:

1. Confirmation of Minutes of Meeting held on 14/3/22.
2. Review on Mentor file verification
3. Review on fortnight attendance and syllabus coverage
4. Academic audit
5. Review on total number of seminars, workshops and guest lectures conducted by all the departments
6. Review on publication details
7. Any other item with the permission of the chair


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Principal



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Internal Quality Assurance Cell (IQAC) Date: 13/6/2022

Minutes of Meeting held on 13-06-2022

Attendees:

Sl.No	NAME	DESIGNATION	P/A
1	Dr. K.Sree Latha	Principal, St.Peter's Engineering College.	Present
2	Dr Abdul Raheem Bhasheer mahmad	Asso Professor, CSE	Present
3	Dr.K.Narendra	Asst. Professor, ECE	Present
4	Mrs.D.Divya	Asst Professor, EEE	Present
5	Mr. K Chennaiah	Asst. Professor, IT	Present
6	Mr.B.C.Raghu Kumar Reddy	Asst. Professor, Mech	Present
7	Mr.G.Ravi kumar	Asst. Professor, civil	Present
8	Mrs P.Rameshwari	Asst Professor, H&S	Present
9	Ravi Sudhakar	PRO, St. Peter's Engineering College	Present
10	S.Harshitha	IIIEEE	Present
11	NAVNEETH SHARMA	III ECE-C section	Present
12	Mr. T.V. Reddy	Secretary, Santha education Society	Present
13	Tharun Teja	Student Coordinator	Present
14	Mr.Prabhakar Reddy	Administrative Officer	Absent
15	Mr. Rama Krishna Reddy	Director Unicorn Industries Ltd.	Absent
16	Dr. P. Manikandan	Director, Department of Information Technology, MRCEW, Hyderabad	Absent
17	Dr.B.Bhaskar Reddy	Professor, ECE	Present

Special Invitees:

Sl.No	NAME	DESIGNATION	P/A
1	Dr.Amjan Shaik	HOD CSE	Present
2	Dr.M.Dilip Kumar	HOD EEE	Present
3	Dr.K.Prassana Kumar	HOD ECE	Present
4	Dr. C. Venkata Siva Rama Prasad	HOD CE & COE	Present
5	Mrs K.Madhavi	HOD IT	Present
6	Dr.M.Harinatha Reddy	HOD ME	Present
7	Sri.K.Sri Rama Murthy	HOD CSM	Present
8	Dr. M. Saritha	HOD S&H	Present
9	Dr. Anjaiah Adepu	Head R&D	Present
10	Dr.Lakshmi Devi	Head-Academics	Present



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Agenda:

1. Confirmation of Minutes of Meeting held on 14/3/22.
2. Review on Mentor file verification
3. Review on fortnight attendance and syllabus coverage
4. Academic audit
5. Review on total number of seminars, workshops and guest lectures conducted by all the departments
6. Review on publication details
7. Any other item with the permission of the chair

Principal welcomed the members of IQAC for the quarterly meeting held on 13-06-2022.
Principal initiated the discussion on agenda items

1. The minutes of the last meeting was approved by the members.
2. Mentor file verification done by IQAC and found few of the files not updated as per requirement, so principal suggested to complete all details by this weekend.
3. Principal discussed about Fortnight attendance and syllabus reports submitted by all departments
4. Principal asked the Head IQAC to prepare an action plan to conduct Internal academic audit of all the departments from 20/06/22 to 25/06/22
5. Total number of seminars, workshops and guest lectures conducted by all the departments are collected and Principal suggested to CE, ECE and Mechanical Department to conduct more 2 events in this semester.
6. Discussion held on publication and Principal suggested to go for quality publications and to increase the number of publications.
7. Principal thanked all the members for their active participation in discussion agenda items.


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Internal Quality Assurance Cell (IQAC)

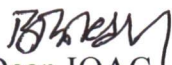
Date: 07/3/2022

CIRCULAR

All the IQAC members are requested to attend the quarterly meeting to be held on 14/3/2021. @3:00pm in the board Room of the college

Agenda:

1. Confirmation of Minutes of Meeting held on 10/12/21.
2. Academic calendar for the academic year 2021-22 even semester
3. Organization of webinars, FDPs and seminars on latest trends in engineering.
4. Placement and training
5. Preparation of AQAR reports for 2020-2021
6. Planning of NSS activities.
7. Review on Faculty feedback collection
8. Any other item with the permission of the chair


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Internal Quality Assurance Cell (IQAC) Date: 14/3/2022

Minutes of Meeting of IQAC Committee

Attendees:

Sl.No	NAME	DESIGNATION	P/A
1	Dr. K.Sree Latha	Principal, St.Peter's Engineering College.	Present
2	Mrs.K.Madhavi	Asst Professor, CSE	Present
3	Dr.K.Narendra	Asst. Professor, ECE	Absent
4	Mrs.D.Divya	Asst Professor, EEE	Present
5	Mr. K Chennaiah	Asst. Professor, IT	Present
6	Mr.B.C.Raghu Kumar Reddy	Asst. Professor, Mech	Present
7	Mr.G.Ravi kumar	Asst. Professor, civil	Present
8	Mrs P.Rameshwari	Asst Professor, H&S	Present
9	Ravi Sudhakar	PRO, St. Peter's Engineering College	Present
10	S.Harshitha	IIIEEE	Absent
11	NAVNEETH SHARMA	III ECE-C section	Present
12	Mr. T.V. Reddy	Secretary, Santha education Society	Present
13	Tharun Teja	Student Coordinator	Present
14	Mr.Prabhakar Reddy	Administrative Officer	Present
15	Mr. Rama Krishna Reddy	Director Unicorn Industries Ltd.	Absent
16	Dr. P. Manikandan	Director, Department of Information Technology, MRCEW, Hyderabad	Absent
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Special Invitees:

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3	Dr.K.Prassana Kumar	HOD ECE	Present
4	Dr. C. Venkata Siva Rama Prasad	HOD CE & COE	Present
5	Mrs K.Madhavi	HOD IT	Present
6	Dr.M.Harinatha Reddy	HOD ME	Present
7	Sri.K.Sri Rama Murthy	HOD CSM	Present
8	Dr. M. Saritha	HOD S&H	Present
9	Dr. Anjaiah Adepu	Head R&D	Present
10	Dr.Lakshmi Devi	Head-Academics	Present



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Agenda:

1. Confirmation of Minutes of Meeting held on 10/12/21.
2. Academic calendar for the academic year 2021-22 even semester
3. Organization of webinars, FDPs and seminars on latest trends in engineering.
4. Placement and training
5. Preparation of AQAR reports for 2020-2021
6. Planning of NSS activities.
7. Review on Faculty feedback collection
8. Any other item with the permission of the chair

Principal welcomed the members of IQAC for the quarterly meeting held on 14-03-2022.
Principal initiated the discussion on agenda items

1. The minutes of the last meeting was approved by the members.
2. Head of Academics have discussed the academic calendar for the academic year 2021-22 even semester
3. Principal suggested to all the HODs to Organization of webinars, FDPs and seminars on latest trends in engineering.
4. It is resolved to conduct training classes on communication skill and aptitude for III B. Tech students were planned. It is resolved to conduct On-line learning and assessment tests on placement and Training for final year students of B.Tech.
5. Head IQAC informed principal regarding the preparation of AQAR reports for the year 2020-2021, that criteria wise coordinators are made in charges and every fortnight a meeting is conducted to discuss the status of work regarding AQAR.
6. NSS coordinator presented the plan of activities to be organized for the current academic year
7. Head IQAC suggested all the HODs to encourage faculty members to take and complete online courses in Coursera, udemy NPTEL to enhance their knowledge



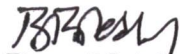
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8. Mentor file verification done by IQAC and found few of the files not updated as per requirement, so principal suggested to complete all details by this weekend.
9. Principal suggested to complete all academic documents related to this semester.
10. Principal discussed about number of faculty existing and number of faculty required in each departments and it is going to be filled within 15 days.

Principal thanked all the members for their active participation in discussion agenda items.


Dean IQAC


Principal



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Internal Quality Assurance Cell (IQAC) Date: 03/12/2021

CIRCULAR

All the IQAC members are requested to attend the quarterly meeting to be held on 10/12/2021. @3:00pm in the board Room of the college

Agenda:

1. Confirmation of Minutes of Meeting held on 8/9/21.
2. Review and Assessment of all academic and other activities
3. Review on Academic Audit
4. AQAR for the academic Year 2020-21
5. Any other item with the permission of the chair


3/12/2021
Dean IQAC


Principal



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Internal Quality Assurance Cell (IQAC) Date: 10/12/2021

Minutes of Meeting of IQAC Committee

Attendees:

Sl.No	NAME	DESIGNATION	P/A
1	Dr.M.DILIP KUMAR	HOD-EEE & COE	Present
2	Dr.DIANA MOSES	HODCSE	Present
3	Dr.P.V.LAKSHMI	Head Academics	Present
4	Dr.M.HARINATH REDDY	HOD ME	Present
5	Dr.RADHIKA	HOD CE	Present
6	Dr.I.SHARATH CHANDRA	HOD ECE	Present
7	Dr. M. SARITHA	HOD S&H	Present
8	A.RAESH KUMAR	TPO/Assistant professor CSE	Present

Agenda:

1. Confirmation of Minutes of Meeting held on 8/9/21.
2. Review on Mentor file verification
3. Review on fortnight attendance
4. Review on course completion status
5. Review on Academic Audit
6. Discussion about the status of Course file
7. Any other item with the permission of the chair

Principal welcomed the members of IQAC for the quarterly meeting held on 10-12-2021.
Principal initiated the discussion on agenda items

1. The minutes of the last meeting was approved by the members.




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2. Course completion status verified for all the departments and found all have completed all units.
3. Discussion about the status of Course file verification: it has found all the course files maintained well and few of the course file missing some documents and IQAC given a list to the department head to complete it by within 10 days.
4. Mentor file verification done by IQAC and found few of the files not updated as per requirement, so principal suggested to complete all details by this weekend.
5. Attendance registers verified by IQAC and found some of the registers not completed and given the comments to the respective HoDs.
6. Principal suggested to complete all academic documents related to this semester.
7. Verification on Lab Day to day evaluation sheet completed by IQAC and found some of the departments have not evaluated for some days and comments forwarded to the Department heads.

Principal thanked all the members for their active participation in discussion agenda items.


11/12/2021
Dean IQAC


Principal



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Internal Quality Assurance Cell (IQAC) Date: 01/09/2021

CIRCULAR

All the IQAC members are requested to attend the quarterly meeting to be held on 08-09-2021. @3:00pm in the board Room of the college

Agenda:

1. Confirmation of Minutes of Meeting held on 11/6/21.
2. Review on fortnight attendance
3. Review the student performance in academics
4. Theory and Practical Course files for OBE
5. Review on Academic Audit
6. Any other item with the permission of the chair


01/09/2021
Dean IQAC


Principal



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Internal Quality Assurance Cell (IQAC) Date: 08/09/2021

Minutes of Meeting of held on 08-09-2021

Attendees:

Sl.No	NAME	DESIGNATION	P/A
1	Dr.M.DILIP KUMAR	HOD-EEE & COE	Present
2	Dr.DIANA MOSES	HODCSE	Present
3	Dr.P.V.LAKSHMI	Head Academics	Present
4	Dr.M.HARINATH REDDY	HOD ME	Present
5	Dr.RADHIKA	HOD CE	Present
6	Dr.I.SHARATH CHANDRA	HOD ECE	Present
7	Dr. M. SARITHA	HOD S&H	Present
8	A.RAESH KUMAR	TPO/Assistant professor CSE	Present

Agenda:

1. Confirmation of Minutes of Meeting held on 11/6/21.
2. Review on fortnight attendance
3. Review the student performance in academics
4. Theory and Practical Course files for OBE
5. Review on Academic Audit
6. Any other item with the permission of the chair

Principal welcomed the members of IQAC for the quarterly meeting held on 08-09-2021.
Principal initiated the discussion on agenda items

1. The minutes of the last meeting was approved by the members.
2. Principal discussed about Fortnight attendance and syllabus reports submitted by all departments
3. Controller of Examinations presented the conduction of Semester Examinations as per the guidelines given by JNTUH and AICTE by taking the COVID-19 precautionary steps.
4. It is discussed with all IQAC members about to preparation of Theory and Practical course files and should be uploaded in the website.
5. Principal suggested to collect Faculty feedback within 5 days through online mode.




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6. Verification on Labs Day to day evaluation sheet completed by IQAC and found some of the departments have not evaluated for some days and principal suggested to do it in regular basis and IQAC will verify it.

Principal thanked all the members for their active participation in discussion agenda items.


12/09/2021
Dean IQAC


Principal