



St. PETER'S ENGINEERING COLLEGE

(UGC-AUTONOMOUS)

Maisammaguda, Opp. Forest Academy, Dhulapally, Kompally, Medchal, Hyderabad - 500055.

WEBSITE /ICT/INTERNET COMMITTEE

Date: 21.08.2021

Proceedings of the Principal, St. Peter's Engineering College, Maisammaguda(V), Dhulapally, Hyderabad.

Sub: SPEC, Constitution of Website /ICT/Internet Committee for the academic year 2021-2022 –

Orders – Issued – Reg.

The undersigned is pleased to constitute Website /ICT/Internet Committee with the following members for the academic year 2021-22 to strengthen the Technical and communication skills among the students in the Institute.

| S. No | Name of the staff/Student | Designation | Department | Position Held |
|-------|---------------------------------------|---------------------|------------|----------------|
| 1 | Mrs. Deepthi.G | Assistant Professor | IT | Coordinator |
| 2 | Mr. Ch. V. Ganesh | Assistant Professor | EEE | Member |
| 3 | Mr. K. Divakar | Assistant Professor | MECH | Member |
| 4 | Mr. R. Santosh Kumar | Assistant Professor | ECE | Member |
| 5 | Mr. Ch. Vijayakumar | Assistant Professor | CSE | Member |
| 6 | Mrs. Deepthi.G | Assistant Professor | IT | Member |
| 7 | Mr. K. Ravi Kumar | Assistant Professor | S&H | Member |
| 8 | Mr. Ganagani Sai Charan 20BK1A0429 | Student | ECE | Student Member |
| 9 | Mr. Kummari karunakar- 20BK5A0322 | Student | MECH | Student Member |
| 10 | Mr. K. Tarun -20BK5A0116 | Student | CIVIL | Student Member |
| 11 | Mr. S. Pavan-19BK1A05E0 | Student | CSE | Student Member |
| 12 | Ms. L. Pallavi -19BK1A1224 | Student | IT | Student Member |
| 13 | M. Surya Prakash Reddy 19BK1A0216 | Student | EEE | Student Member |



St. PETER'S ENGINEERING COLLEGE

(UGC-AUTONOMOUS)

Maisammaguda, Opp. Forest Academy, Dhulapally, Kompally, Medchal, Hyderabad - 500055.

WEBSITE /ICT/INTERNET COMMITTEE

Composition of the Committee:

1. The composition of committee comprises one faculty member as coordinator, one faculty member from each department as a member. One faculty member from each department as a member and one student from each department as student coordinators.
2. One faculty member from Department of Computer Science and Engineering.
3. One faculty member from Department of Electrical and Electronics Engineering.
4. One faculty member from Department of Electronics and Communications Engineering.
5. One faculty member from Department of Mechanical Engineering.
6. One faculty member from Department of Civil Engineering.
7. One faculty member from Department of Information Technology
8. One faculty member from Department of Humanities and science.

Functions of the cell:

Functions

| S. No | Functions of the Cell | PO's |
|-------|--|-------|
| 1 | To disseminate the efforts and the achievements of the College, Students, Staff to the outer world through Website updates. | 9,10 |
| 2 | To identify to update academic, administrative and auxiliary functions. | 10 |
| 3 | To disseminate invaluable marketing and promotions across their professional networks Alumni creates a network which is beneficial are more likely to the engaged graduates. | 10,11 |
| 4 | To identify to enhance for all Programme offered by the institution are stated and displayed on website. | 10 |
| 5 | To identify strategic initiatives for the website and present it to governing body for review and updating | 9,10 |
| 6 | To display core values, Vision & Mission Program outcomes, Program specific outcomes and course outcomes. | 9,10 |



St. PETER'S ENGINEERING COLLEGE

(UGC-AUTONOMOUS)

Maisammaguda, Opp. Forest Academy, Dhulapally, Kompally, Medchal, Hyderabad - 500055.

WEBSITE /ICT/INTERNET COMMITTEE

Roles and Responsibilities of the Committee Members

1. To coordinate and updated the website regularly.
2. For all the completed events, a detailed report along with photographs and news-paper clippings to be verified, collected and converted in to appropriate formats, and also required to mention the appropriate location where the information is to be hosted on the website.
3. Dept.-wise/college events to be collected with detailed programme & photographs from website@stpetershyd.com
4. To Maintain and manage the website data backup & restoring process for all the related college events, reports, photographs etc.
5. To identify and implement the website more effectively by using themes, and plug-in.

Roles & Responsibilities of Faculty Members

1. To collect and follow up the data with photos from concerned event coordinators in Dept-wise or College events/programs conducted on dept-wise.
2. To verify the data collected from concerned event coordinators and make the data alignment or additions(if missing) with photos and final data to be submitted to website coordinator through website@stpetershyd.com
3. To collect the final data from Department wise website committee faculty members, the website member & coordinator suggested if any requirements or modifications needed. After modifications then the data to be hosted in college website.

Roles & Responsibilities of Student Members

1. Design of manifesto for the events held at college level
2. Alignment in design that is used to create readable page
3. Innovative thoughts for the development of the webpage
4. Identifying the bugs involved and resolves with team effort



St. PETER'S ENGINEERING COLLEGE

(UGC-AUTONOMOUS)

Maisammaguda, Opp. Forest Academy, Dhulapally, Kompally, Medchal, Hyderabad - 500055.

WEBSITE /ICT/INTERNET COMMITTEE

Circular

Date: 28.08.2021

All the Website Members from each department are requested to attend Meeting to discuss about the updation of website in IT department on 29th August, 2021 at 02:00 P.M.

Website Coordinator

| <u>ECE</u> | <u>CSE</u> | <u>IT</u> | <u>EEE</u> | <u>MECH</u> | <u>CIVIL</u> | <u>S&H</u> |
|------------|------------|-----------|------------|-------------|--------------|----------------|
| | | | | | | |



St. PETER'S ENGINEERING COLLEGE (UGC-AUTONOMOUS)

Maisammaguda, Opp. Forest Academy, Dhulapally, Kompally, Medchal, Hyderabad - 500055.

WEBSITE /ICT/INTERNET COMMITTEE

Minutes of the meeting of the Website Committee held on 28.08.2021 at 02:00 P.M. in the IT department:

A meeting of the Website Committee held on 28-08-2021 at 02:00P.M. in the IT department Mrs. G.Deepthi, Coordinator has presided over the meeting.

AGENDA:

1. Discussion about the Individual department tabs updation.
2. Discussed to submit documents to be updated on website before 1st September.

The following members were present in the meeting:

| S. No | Name of the staff/Student | Designation | Department | Position Held | Sign |
|-------|---------------------------|---------------------|------------|---------------|------|
| 1 | Mrs.Deepthi.G | Assistant Professor | IT | Coordinator | |
| 2 | Mr.Ch.V.Ganesh | Assistant Professor | EEE | Member | |
| 3 | Mr.K Divakar | Assistant Professor | MECH | Member | |
| 4 | Mr.R.Santosh Kumar | Assistant Professor | ECE | Member | |
| 5 | Mr.Vijaya Kumar | Assistant Professor | CSE | Member | |
| 6 | Mrs.Deepthi.G | Assistant Professor | IT | Member | |
| 7 | Mr.K.Ravi Kumar | Assistant Professor | S&H | Member | |

8. Nadeem Akram Assistant profeney Civil member

Adroit Infoactive Services

Reg. Off: S-30/14/A, 2nd Floor, Rd No. 5, Palace Colony, Basheer Bagh, Hyderabad - 500 062
 GST No. 36AAVPA232A12W

INVOICE

Invoice Number: ADROIT/2021-22/0233

August 06, 2021

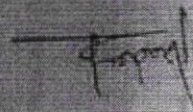
St. Peters Engineering College
 Maisammajuda (V), Opp. Forest Academy,
 Medchal (MD), Ranga Reddy (Dist), Hyderabad
 State Name: Telangana, Code: 36
 Place of Supply: Telangana

| Amt in Rupees | Description |
|---------------|--|
| 7,500.00 | Charges towards SSL Certificate for the following • www.specterhyd.com from August 08, 2021 to August 07, 2022 • with SSL Certificate • Setup Charges |
| 1,500.00 | |
| 610.00 | CGST 9% |
| 810.00 | SGST 8% |
| 10,620.00 | Total Amount |

(Rupees Ten Thousand Six Hundred and Twenty Only)

Contact our Accounts Officer if you have any questions. Voice: +91 8885316161

For Adroit Infoactive Services



Remit the amount in favor of
 > ADROIT INFOACTIVE SERVICES.

Remit the amount in favor of

Account No. 13010200051514 of Adroit Infoactive Services - Bank INDIAN OVERSEAS BANK
 IFSC & RTGS Code IOBA0001301 Branch: Adarshnagar Branch Hyderabad - 500063

Handwritten notes:
 be released
 ₹ 10,620/-
 SSL certificate
 Annual renewal of

Adroit Infoactive Services

Reg. Off: 5-9-30/14/4A, 2nd Floor, Rd No 5, Palace Colony Basheer Bagh
Hyderabad - 500 063
GST No. 36AAVPA8253A1ZW

INVOICE

August 06, 2021

Invoice number: ADR0IT/2021-22/0253

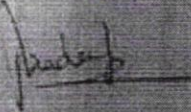
St. Peters Engineering College
Maisammaguda (V), Opp. Forest Academy,
Medchal (MD), Ranga Reddy (Dist), Hyderabad
State Name: Telangana, Code: 36
Place of Supply: Telangana

| Description | Amt. in Rupees |
|--|----------------------------------|
| 1. Charges towards SSL Certificate for the following • www.stpetershyd.com from August 08, 2021 to August 07, 2022 with SSL Certificate • Setup Charges | 7,500-00 1,500-00 |
| | CGST 9% 610-00 SGST 9% 810-00 |
| Total Amount | 10,620-00 |

(Rupees Ten Thousand Six Hundred and Twenty Only)

Contact our Accounts Officer if you have any questions. Voice: +91 8885315161

For Adroit Infoactive Services



Remit the amount in favor of
> "ADROIT INFOACTIVE SERVICES"

Remit the amount in favor of

Account No: 130102008051514 of «Adroit Infoactive Services» Bank: INDIAN OVERSEAS BANK
IFSC & RTGS Code: IOBA0001301, Branch: Adarshnagar branch, Hyderabad - 500063

*Annual renewal of
SSL domain
Rs. 10,620/-
to be released*

[Signature]
6/5/21